**Registration Form of RSVT**

**(Full Paper-Publication & Presentation)**

Singapore during July 22-24, 2022

www.rsvt.org

Please note that it is essential for all participants to send in a completed **Registration Form, Final paper (doc and pdf), payment voucher (.jpg)** and **copyright form** to [rsvtconf@163.com](mailto:rsvtconf@163.com) before **Apr. 20, 2022**.

\*All the items below with \* in front are must-fill items

\*\*Invoice title usually refers to the person who paid the fee or the organization which will sponsor you to attend conference. If you will use the receipt for reimbursement purpose, we suggest you to put your organization/company/affiliation name on this line.

**1. Personal Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| \*Your Name: | | | \*Family Name: | |
| \*Position: Prof. □  Assoc. Prof. □  Asst. Prof. □ Dr. □  Mr. □  Ms. □ | | | | |
| \* Whether attend the conference:  Onsite □ Online □  \*Participant’s Full Name:  \*Participant’s Affiliation(Organization or University):   * All the materials of participation will be prepared under this name, One registration invite one author to come * Any changes, please inform us 30 days before the conference, or the participant should be responsible for the consequences. | | | | One-inch-Photo here |
| NO □ (please kindly let conference secretary know the reason you cannot attend ) | | | | |
| \*Postal Address **(中国作者请用中文填写, 以方便邮寄)**  Please make sure the address is valid for receiving package. | | | | |
| \*Invoice Title (发票抬头): | | | | |
| \*City: | \*State/Province: | | | |
| \*Country: | \*ZIP/Post Code: | | | |
| \*Tel.: | \*E-mail: | | | Fax: |
| Student ID Number: | | | | |
| \*Paper Title: \*\*Note: Presenter should fill this line | | | | |
| \*Paper Authors: \*\*Note: Presenter should fill this line | | | | |
| \*Paper Pages: | | Additional Page: | | |
| Special dietary:  Diabetic □ Vegetarian □ Muslim □ Other □ (please specify: ) | | | | |

**2. Conference Fees**

|  |  |  |  |
| --- | --- | --- | --- |
| Category | Early Fee  before May 1, 2022 | Regular Fee | Online Participation Fee |
| Authors (Student) | 430 USD | 480 USD | 350 USD |
| Authors (IEEE Member) | 440 USD | 490 USD | 350 USD |
| Authors (Committees) | 460 USD | 510 USD | 370 USD |
| Authors (Regular) | 490 USD | 540 USD | 400 USD |
| Presentation Only | 350 USD | 400 USD | 200 USD |
| Additional Paper (s) | 350 USD | | |
| Additional Page | 60 USD Per Page | | |

\*\*One regular registration can cover a paper within 5 pages, including all figures, tables, and references.

**3 Payment Terms**

**A. Credit Card Online Payment linkage (USD & CNY)**

[**http://confsys.iconf.org/online-payment/18131**](http://confsys.iconf.org/online-payment/18131)

\*For USD payment, please make sure you have VISA or Master Card.

\*\*For Chinese Participants who have difficulty in paying in USD, CNY payment is also acceptable. You can use all Union Pay cards. But you should calculate the right amount by based on the current exchange rate and pay.

**Please fill in the E-mail and Confirmation Number you received after paying.**

|  |  |
| --- | --- |
| E-mail: | Order Confirmation Number: |

**B. Paypal**

**Paypal Account:** pay@academic.net

\*Please kindly note that the bank will charge 30USD as handling fee for this payment method, please remember to pay correct amount while registration. For example, if your registration fee is 600USD according to above registration fee list, then you should pay 600USD+30USD=630USD in total.

**Please fill in the following form to enable us to check payment status:**

|  |  |
| --- | --- |
| Email for payment: |  |
| Transaction ID: |  |
| Payment date: |  |
| Payment amount: |  |

Dear author,

Firstly, thank you very much for your attention and support to our conference.

Considering your personal and property safety, please pay attention to the following requirements:

1 Please do take the participant card with you when you entering or leaving the meeting room and we suggest you could take it as well when you around the venue

2 Please do not lend your participant card to unrelated people of the meeting.

3 Please do not enter the meeting room with other unrelated people of the meeting. (If you go to the conference with your family member, please kindly get the permission from the conference staff, and they will give a participant card to them. Thank you for your cooperation.)

Please kindly note that we will not be responsible for any financial loss. Please take care of your belongings on your own. Thank you for your understanding.

We hope you could have a wonderful experience at the conference.

Thank you.

Yours sincerely,

Conference Organizing committee

**Notice**

**Refund/Cancellation Policy**

If a registrant request cancellation and refund, the following refund policy applies.

※ 60 days ahead of the conference: 60% of payment refund

※ 40-60 days ahead of the conference: 40% of payment refund

※ Within 40 days ahead of the conference: no refund

Written requests for cancellations must be sent to the Conference Secretary.

If a registrant is unable to attend the event for any reason, the conference committee encourages you to send a substitute in your place, someone who is one of the co-authors or from the same institute/organization.

**Personal Reason**

The conference cannot refund or pay any compensation when the registrant could not attend the conference for reason of circumstances which amount to “personal reason”. Such as travel difficulties, visa problems, health issues, financial default etc.

**Force Majeure**

The conference cannot accept responsibility, refund or pay any compensation where the performance of the conference is prevented or affected by reason of circumstances which amount to “force majeure”.

Circumstances amounting to “force majeure” include any event which we could not, even with all due care, foresee or avoid. Such circumstances include the fire, flood, explosion, storm or other weather damage, break-in, criminal damage, riots or civil strife, industrial action, natural or nuclear disaster, fire, adverse weather conditions, war or threat of war, actual or threatened terrorist activity, epidemic and all similar situations beyond our control.

**Conference Date and Place Statement**

The organizer has the right to change the date and place of the conference under the reason of amount to “force majeure” circumstances. The participants of the conference are obliged to cooperate with the organizer's change and refund policy.

 